



Small Business Cybersecurity Checklist



Start with the Basics

- Back up your data
- Install antivirus on all devices
- Use strong, unique passwords - no sharing, no reuse
- Lock down computers with limited permissions



Control Internet & Device Access

- Limit who can access the internet
- Only connect essential devices
- Use a VPN if you're working remotely

3

Patch, Scan, and Protect

- Keep all apps and systems updated
- Scan for vulnerabilities before attackers do
- Use an email security gateway to block threats early

4

Train Your People (It's Non-Negotiable)

Your team is your first line of defense. Train them regularly, not just once a year. Security awareness isn't optional anymore.



5

Set Strong Policies

- Enforce password rules
- Define clear access controls
- Know what to do if something goes wrong





You're Not Every Business, So Plan Accordingly

Your risks may be different.

Don't copy/paste security.

**Work with your IT partner or MSP
to build a plan that fits you.**

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