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Email Hacked?!

What to Do Next

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**CHANGE THE ACCOUNT
PASSWORD
IMMEDIATELY - MAKE
SURE IT IS UNIQUE**

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**TURN ON MFA (AKA 2FA)
FOR YOUR EMAIL - LOOK
FOR IT UNDER SECURITY
OR PRIVACY SETTINGS**

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LOOK FOR ACTIVITY YOU DON'T RECOGNIZE

CHECK FOR NEW MESSAGES IN
THE 'SENT' OR 'TRASH' FOLDERS
YOU DIDN'T WRITE; ALSO LOOK IN
SETTINGS FOR RULES TO
FORWARD EMAILS

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AND LOOK A BIT MORE...

DOUBLE-CHECK NO SECONDARY
EMAILS, PHONE NUMBERS, OR OTHER
2FA OPTIONS HAVE BEEN ADDED TO
YOUR ACCOUNT SETTINGS

Google - myaccount.google.com/security

Outlook- account.live.com/activity

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**IF MFA WAS ALREADY
ENABLED, REGENERATE THE
BACKUP CODES TO VOID
PRIOR CODES**

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**FORCE ALL ACTIVE SESSIONS
TO LOG OUT TO PREVENT
CONTINUED ACCESS. LOOK
UNDER SECURITY SETTING
FOR THIS ACTION**

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**CHANGE PASSWORDS &
TURN ON MFA FOR ANY
ACCOUNTS THAT ALSO USE
THE HACKED EMAIL FOR
ACCESS OR RECOVERY**

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**NOTIFY FRIENDS, FAMILY, &
WORK TO ALERT THEM OF
ANY SUSPICIOUS
MESSAGES THAT MAY HAVE
BEEN SENT FROM THE
HACKED ACCOUNT**

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“Security Awareness Simply Explained”

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